Project: *AngSalitaNgDiyos.com* Liturgical Site

Meeting Location : Room 214, Asia Pacific College

Meeting Date : April 01, 2015 Start time: 1:30 PM End Time: 4:30 PM

Team members present:

* Dimapilis, Joshua C.
* Elizondo, Kimberly Mae B.
* Urquiza, Trixia Marie A.

Meeting Minutes:

1. Topics Discussed:
   1. Status Updates (Daily Scrum)
      1. Calendar Testing
      2. Integration of Calendar to Joomla
      3. Sample Audio Links
      4. Last Client Presentation
2. Items Agreed Upon
   1. Status Updates (Daily Scrum)
      1. **Calendar Testing** – Testing the calendar’s reliability on the different years. Also, checking if it is still in line with code logic.
      2. **Integration of Calendar to Joomla** – Created the iframe in the Joomla site wherein the calendar will placed. Successfully integrated the existing calendar system into the iframe.
      3. **Sample Audio Links** – Tested and added sample audio links if it is working.
      4. **Client Presentation** – Date is still to be announced but it is probably after the 3rd iteration.
3. Items to be clarified
   1. Client Presentation Final Date
   2. System enhancements and changes (if there’s any)
4. Next Things to Do
   1. Prepare for the last project iteration
   2. Prepare and update the defense panelists
   3. Finalize the user manual
   4. Continuous checking of the system for any possible system bugs and errors
   5. Turnover of the project
5. Conclusion
   1. The progress of the project is close to completion. The team’s priority for this week is to ensure that the calendar system meets the requirements of the client. Continuous checking and testing of the system is also necessary to avoid delays and problems in presenting it to the client. The team must also update their advisers regarding the status of the project.